

Non-Mosaic Animal Order Form

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Email completed form to anca.orders@ubc.ca with the Principal Investigator's name in the subject.

Please complete and submit this form electronically. You MUST be an authorized user per the ISD Form.

CONTACT INFORMATION	
Date:	Department:
Principal Investigator:	
Ship to location:	
Protocol #:	Colony (name/#):
Contact person:	
Phone:	Email:
ANIMAL ORDER DETAILS	
Date required:	
Species:	Sex:
Weight:	Quantity:
Age:	Supplier:
Strain:	Supplier strain code:
Notes:	
ANIMAL ORDER CHARGES	
Workday Program/Grant/Project/Gift*:	
ANIMAL HOUSING CHARGES	
Workday Program/Grant/Project/Gift*:	

No Pre-Approved Internal Sales Delivery Authorization? Please fill out and submit the <u>Internal Sales Delivery Form (pre-approval form)</u> indicating "one time."

If there is a change to your Workday Worktag, please submit a signed <u>Internal Sales Delivery Form</u> for each Primary/Driver Worktag you wish to have set up for billing purposes with ACS.

*Use the <u>Foundation Data Model (FDM) Translation Tool</u> to determine your translated Workday Worktags based on a PeopleSoft value such as Speedchart or PG.